

Harbor Island Board Meeting Minutes
Tuesday, March 11, 2014
The CAM Team Conference Room

Present: George Robertson, John Barnes, Damon Heemstra, Todd Murphy, Norbert Wann, Larry Gress, and Kathy Melton representing The CAM Team.

Excused: Carlos Berrios

Homeowners: Kenny Geddings

Meeting called to order at 6:31 p.m. by President, George Robertson.

Mr. Geddings will be placing his house on the market in the near future and asked the Board for assistance in addressing a concern about a property at the entrance. A letter will be sent to the homeowner.

Financials:

The financials for February were emailed to the Board in advance of the meeting. The balances as of February 28, 2014 were:

Operating Account	\$51,093.26
Money Market Account	<u>\$25,810.06</u>
Total Funds	\$76,903.32

Past due statements were sent out on March 3rd. Courtesy letters will be sent out in May, and an intent to lien notice will be sent to any homeowner in June whose balance is greater than \$250.00.

The March 2014 Collection Status and Tracking Report was discussed in detail. No actions were requested.

Damon provided a spreadsheet to Board members detailing expenditures by budget category. The Association is in good shape with year-to-date expenditures in line with budgeting amounts. The Legal category continues to show a credit balance due to the payments that have been received from collections. Landscape Enhancement is over budget at this point of the year due to installation of pine straw along the berm. As of the end of February, 87.2% of homeowners have paid their 2014 assessments.

Minutes:

The minutes from the February 11, 2014 Board meeting were approved as written. Todd Murphy signed the minutes.

Old Business:

An updated violation tracker was provided to the Board. Todd would like to ride the neighborhood in mid-April. The Board approved sending two homeowners to the attorney for a continuing trash violation. Concern was raised about yard waste being placed at the curb prior to

the night before the scheduled pick-up. A reminder will be sent out on NextDoor and posted on the website.

An updated ARB Tracker was provided to the Board. A homeowner's request to replace their fence was approved.

The hinge and latch on the park entrance gate will be repaired when the contractor comes out to install the fence at the nature trail.

The playground equipment has been received. George has started the assembly.

New Business

A bid packet for the installation of the playground equipment was provided to two vendors. One bid was received from North Florida Demolition for \$1,450.00. A motion was made by Todd to accept the bid from North Florida Demolition. Damon seconded. Five Board members were in favor; George abstained from the vote. Motion carried. Two posts will be repaired to a fence that is leaning into the park area at no additional cost. Management will contact the homeowner to gain access to the backyard.

Bids were requested for pricing and installation of playground mulch. After discussion, the Board tabled the matter for future consideration.

The aluminum fence at the entrance to the park is in need of painting. Todd, John, and Damon will arrange a time to spray paint the fence.

A chairperson is still needed for the spring picnic, which is tentatively scheduled for June 6th.


ValleyCrest will be cutting back the perennial plants, fertilizing the plants and turf, and spraying the berm weeds on Monday, March 17th.

Yard of the Month awards will begin in April. Board members will take turns selecting the winner according to the following schedule:

- | | |
|---------------------|----------------------------|
| April – Todd Murphy | July – George Robertson |
| May – John Barnes | August – Damon Heemstra |
| June – Larry Gress | September – Carlos Berrios |

The Annual Meeting will be held in May. Management will contact Paterson Elementary to reserve the cafeteria.

All business being completed, the meeting was adjourned at 7:42 p.m. The next meeting is scheduled for Tuesday, April 8, 2014.



Signature

04-08-14

Date